



**Minutes of Meeting of the parish council acting as sole trustee of the Longdon Village Hall  
Charity  
11 January 2021, 8.30pm**

**Present:**

Cllrs. Bill Austin (Chair), Neil Gray, Stuart Griffiths, Trish Mullins, Jim Unwin.  
Andrew Young and Kathryn Cook attended the meeting.

1) Apologies: <i>To receive apologies and to approve reasons for absence.</i>
No apologies were received.
2) Minutes: <i>To consider for adoption the minutes of the last meeting of the council acting as Sole Trustee held on 2 March 2020.</i>
It was proposed by Cllr Austin, seconded by Cllr Unwin and RESOLVED to accept the minutes as drafted.
3) <i>To confirm the council's understanding of the role of the trustee.</i>
It was proposed by Cllr Gray, seconded by Cllr Unwin and RESOLVED to delegate detailed management of village hall affairs to a subcommittee, including both councillors and other members including members of the current village hall management committee.
4) <i>To receive a report from the Village Hall Committee</i>
No report had been received.
5) <i>To agree which members of the council will represent the Trust to the Village Hall Committee.</i>
Given recent and forthcoming changes to the membership of the parish council, it was agreed to defer selection until the co-option process has been completed.
6) <i>To note any current issues to be discussed with the Village Hall Committee.</i>
A number of issues connected with the village green were raised: clearing up debris from hedge cutting, the fence onto Bear Lane, a dead tree on the right hand side of the Green, and possible reduction in the height of the fence. Cllrs Unwin and Austin will inspect the Green and report back to the committee.
7) <i>To consider the state of trust property (as required under article 2.3 of the governing document)</i>
Cllr Austin noted that some of the hall window frames were in need of replacement, and it was possible that the boiler would also need replacing.
8) <i>To agree the timing of meetings (as required under article 4.1) and annual general meeting (as required under article 6.1).</i>
It was agreed to schedule meetings of the Sole Trustee after bi-monthly Parish Meetings. Meetings can be cancelled if not required.
Cllr Gray suggested that the village hall treasurer be asked to join the next meeting. He also asked that a schedule of insurances be obtained and distributed to councillors to allow comparison with the parish council's own insurance.

The meeting closed at 9pm.