



Minutes of the Ordinary Meeting of Longdon, Queenhill and Holdfast Parish Council Held on 1 November 2021 at Longdon Parish Hall.

Present: Chair Cllr Austin, Cllr Cook, Cllr Gray Cllr Mullins, Cllr Thatcher, Cllr Unwin, Cllr Young.

Members Absent: There are currently two vacancies

In Attendance: K Swindells (Clerk)

1. **Apologies:** To receive apologies and to approve reasons for absence. None.
2. **Declarations of Interest:** No declarations of interest were made.
3. **Public Session:** No members of the public were present.
4. **Minutes:** To consider for adoption the minutes of the previous meeting of the council held on 4 October 2021. It was proposed by Cllr Mullins, seconded by Cllr Unwin and RESOLVED unanimously to accept the draft minutes as a correct record.
5. **Progress Reports:**
 - a) Worcestershire County Council were notified about the navigation of the road and footway by pedestrians between Corner House and Bear Lane. Worcestershire County Council has partly investigated. The parish council have responded by stressing safety issues and recommending a new footway not a repair. The council would like a new footway between the end of the existing one from Yardbridge ending at Corner House and the existing footway on the North side of the road opposite Bear Lane. Worcestershire County Council will review and contact the council within 21 days with a response.
 - b) **Salt Bins:** It was suggested that the Council might pursue alternative methods of snow clearance before purchasing and installing extra grit bins. Agreed unanimously.
 - c) **Business Mobile Phone:** Application form in progress with bank to have a council business debit card which will allow purchase of a mobile phone for council business. Cllrs unanimously agreed. Minutes 4/10/2021 note 11.
 - d) **Lengthsman:** Cllrs were notified by the chair of the difficulties of being reimbursed for payment from the County Lengthsman scheme due to the late submission of invoices from the Lengthsman.
Additional items:
 - e) **Calc Training:** It was unanimously agreed for Cllr Mullins to attend the Chairmanship training course on 6 December 2021.
 - f) **Website:** Chair reported that Danoli Designs had resigned from website and email administration with effect from 31 October 2021.



6. District/County Councillor Reports: None

7. Finance:

- a) The Council received and approved a report on the financial position 31 October 2021.
- b) To consider payment of fees and invoices presented. Agreed unanimously.
- c) With reference to item 5f) above it was proposed by Cllr Unwin and Seconded by Cllr Thatcher that the monthly Direct Debit to Danoli Designs be cancelled immediately. Agreed unanimously.

8. Finance Working Group: To consider and discuss the report of finance working group and, if appropriate set the Parish Council budget for 2022/23.

The working group referred to a budget report and proposed to increase the precept for 2022/23 (total budget figure of £16,495). Proposed by Cllr Gray and Seconded by Cllr Mullins.

9. Future meeting schedule: the date of the next Parish Council meeting was confirmed as 10 January 2022.

10. The meeting closed at 8.30pm

Signed:
Chairman, Longdon, Queenhill and Holdfast Parish Council

Date: