



Minutes of the Ordinary Meeting of Longdon, Queenhill and Holdfast Parish Council Held on 4 October 2021.

Present: Chair Cllr Austin, Cllr Thatcher, Cllr Mullins, Cllr Cook, Cllr Young.

In Attendance: K Swindells (Clerk)

1. **Apologies:** To receive apologies and to approve reasons for absence. Cllr Gray. The Chair informed the Council that Cllr Griffiths had resigned and that there were now two vacancies for Councillors.
2. **Declarations of Interest:** No declarations on interest were made.
3. **Public Session:** No members of the public were present.
4. **Minutes:** To consider for adoption the minutes of the last meeting of the council held on 6 September 2021 (previously circulated). It was proposed by Cllr Mullins, seconded by Cllr Young and RESOLVED unanimously to accept the draft minutes as a correct record subject to the insertion of the date of the meeting in the heading.
5. **Progress Reports:**
  - a) The VAS Units are currently in use at various points on the B4211. Indications are showing some evidence of exceeding the speed limit in Yardbridge. In order to establish a wider “baseline” measurement of traffic, speed and numbers it may be necessary to agree the installation of more posts at the roadside to monitor other locations in the Buckbury area. More will be known at the end of the assessment period when a report will be presented to the Parish Council.
  - b) **Outdated Parish Council Website:** It has been suggested to the webmaster that due to it being outdated, a note should be displayed directing people to the County page while a new community website was developed. The Parish Council’s legal obligations regarding the publication of documents are met by using the County Council website. More planning and discussion with new contacts was needed for development of the new community website, costs would also need to be established. The Council noted an offer to help in updating and maintaining the Village Hall website from a local resident and considered that the offer of help be explored further, particularly in reference to any community website.
6. **District/County Councillor Reports:** None



7. **Finance:**

- a) The Council received a report on the financial position 30 September 2021.
- b) Lengthsman payment outstanding to be paid by Parish Council and reclaimed from the County. Proposed by Cllr Thatcher and Seconded by Cllr Young. Agreed unanimously.
- c) Notification mandate application has been received by the bank and is in process of being actioned whereby the former bank signatories are to be removed and the new signatories agreed by the council substituted.

8. **Finance Working Group:** RESOLVED Chair, Vice Chair and Cllr Young to arrange a date to draft the precept for 2022/23

9. **Report On Charities Course:** Cllr Mullins highlighted some of the issues raised on the charities course. Some discussion took place around the way forward for the Council and the whole issue will be further discussed at a full meeting of the Charity in due course.

10. **Official Bank Card:** The Chair outlined the case for a bank card in the Council's name for the sole use of the clerk. There was a general agreement on this. Proposed by Cllr Cook and seconded by Cllr Young that the clerk apply to the bank for a card in the name of the Council.

11. **Council Telephone:** The Chair outlined the case for the Council to have its own mobile telephone to be used by the clerk for official phone calls and as the number to be used by persons wishing to contact the Council. It was proposed by Cllr Thatcher and seconded by Cllr Cook that a basic telephone package in the name of Longdon, Queenhill and Holdfast Parish Council be purchased for use of the clerk for council business and public contact. Agreed unanimously.

12. **Remembrance Day.** The Parish Council considered a communication from the Royal British Legion to purchase items specifically related to commemorating the end of the First World War. After some discussion it was agreed to take no action as the Council comprises three separate parishes and the cost of purchase at this time was not justified.



**13. Planning Matters:**

- a) The Council considered the following applications and had no objection or substantive comments on the proposals.

<b>Application Number</b>	<b>21/01655/HP</b>
<b>Location</b>	<b>Sportsman's Lodge, Longdon, Tewkesbury, GL20 6AR</b>
<b>Description of proposal</b>	<b>Alterations to existing garage doors and erection of a new garden studio</b>

<b>Application Number :</b>	<b>21/01779/HP</b>
<b>Location</b>	<b>Woodfield, Long Green, Forthampton, Gloucester, GL19 4QQ</b>
<b>Description of Proposal:</b>	<b>Proposed replacement of existing outbuilding with ancillary living accommodation and extension to lean-to building to form new garaging</b>

- b) The district Council will be producing a draft supplementary document giving Councils the opportunity to nominate buildings and objects within their parish which should be considered under certain non-designated heritage assets. The Council had no immediate thoughts on listing within the parish but would await the publication of the document. The Council noted that the residents survey for Malvern Hills district had opened.

**12.** The next meeting of the Parish Council was confirmed as 1 November 2021.

**13.** The meeting closed at 9.15pm

Clerk to the Parish Council

K Swindells