



Minutes of the Ordinary Meeting of the Parish Council
Longdon Village Hall
8 July 2021

Present:

CLLrs Bill Austin (Chair); Kathryn Cook; Stuart Griffiths; Trish Mullins; Andy Young

1. Apologies

- 1.1 It was AGREED that, as the Parish Council did not have a Clerk, Cllr Mullins would record the Minutes for this meeting
- 1.2 Apologies were received from Cllr Unwin.

2. Declarations of Interest

- 2.1 No declarations of interest were made.

3. Public Session

- 3.1 No members of the public were present.

4. Minutes

- 4.1 The paragraph that followed the table of planning application comments (page 2 of the minutes) should be removed. This had been agreed by email prior to this meeting.
- 4.2 There were no other comments on the minutes.

5. Progress Reports and Matters Arising

- 5.1 The Vehicle Activated Signs (VAS) had been ordered with a potential delivery date of 29 July.
- 5.2 No further progress had been made on updating the website. It was essential to include the Village Hall Sub-Committee in the evolution of the site.
- 5.3 Training for the defibrillator had been explored. Most training providers required a minimum number of attendees at a single training session that would cover use of the defibrillator and CPR (cardiopulmonary resuscitation). It was AGREED that the Longdon Village Support Group WhatsApp group might be the most appropriate route for confirming likely take up of any such training.
- 5.4 The Parish Council should consider canvassing residents in Buckbury and Queenhill to determine whether additional defibrillators might be purchased in future.

5.5 The training course offered by CALC relating to charity and other Trust issues had been cancelled and would be rescheduled for the Autumn.

6. District Council Report

6.1 There was no District Council report.

7. Finance

7.1 The outgoing Clerk had ensured that all invoices were paid and the accounts completely up to date. The financial report for the period up to 30 June 2021 was considered and APPROVED by the Parish Council. Proposed by Cllr Austin; seconded by Cllr Griffiths.

7.2 It was AGREED to pay the two lengthsman's invoices and to reimburse the Chair for the cost of the leaving gift purchased for the outgoing Clerk.

8. Planning

8.1 No planning applications had been received.

9. Future Meeting Schedule

9.1 The next meeting of the Parish Council would be held on Monday, 6 September 2021. The meeting would be immediately preceded by a meeting of the Parish Council acting as a Sole Trustee of the Longdon Village Hall Charity.

10. Clerk Recruitment

10.1 A motion was passed to exclude members of the public from the meeting to allow discussion of this confidential item. Proposed by Cllr Austin; seconded by Cllr Young.

10.2 The Chair gave an overview of the report from the interview and asked the Parish Council to consider an offer of employment. It was AGREED unanimously to make an offer of appointment.

11. Any Other Business

11.1 When the VAS is delivered, some further purchases will be required. It was clarified that authority for these purchases within an agreed limit had already been given.

11.2 A resident had discussed the possibility of purchasing tubs or stone troughs to be planted in the area close to the phone box. It was AGREED that the Chair would ask the resident to obtain potential costs.

11.3 The meeting closed at 9.15 pm.

Signed

Date