



Minutes are draft until approved at  
the following meeting

## Minutes of the Ordinary Meeting of Longdon, Queenhill and Holdfast Parish Council held on Monday, 9 January 2023 at Longdon Village Hall

Present: Chair Cllr Mullins, Vice-Chair Cllr Gray, Cllr Cook, Cllr Davey, Cllr Faram, Cllr Unwin

County Councillor: Cllr Wells

In Attendance: Bill Austin, Dave Mullins. Phil Jones and Nick Radford had both expressed an interest in joining the Council and were attending this meeting as guests.

1. **Apologies:** Apologies were received from District Councillor, Cllr Behan.
2. **Declarations of Interest:** No declarations of interest were made. Councillors were asked to refresh their Register of Interests; forms for this would be circulated after the meeting.
3. **Consideration of any dispensation requests:** There were no dispensation requests.
4. **Public Session:** The members of the public did not wish to make any representation.
5. **Minutes:** The minutes of the previous meeting of the Council held on 7 November 2022 were considered and unanimously approved as a correct record of the meeting.
6. **Progress Reports:**
  - a) **South Worcestershire Development Plan Review Publication Consultation:** The Council's response to the Plan consultation had been submitted. Cllr Wells reported that around 1,000 responses had been received to the question of whether the Plan was "sound", "deliverable" and "reasonable". These were being analysed prior to submission to Government. A letter relating to the Plan sent to the Chair by a parishioner was shared with Councillors;
  - b) **Land Registry B235 Notice of Proposed Alteration of the Register for Longdon Village Green:** The Land Registry had agreed that, following the response from Council, no alterations had been made to the boundary of the Longdon Village Green;
  - c) **Speedwatch Scheme:** Following the discussion at the last meeting, PC Johns had confirmed that Longdon was suitable as a location for the Speedwatch Scheme. Six volunteers would be sought, potentially to form two teams of three to operate a radar device. The Vice Chair would circulate a request for volunteers;



- d) **Worcestershire Highways Liaison Officer:** There was no further update at this time;
- e) **Community Website:** The Vice Chair reported that a web designer had been contracted to develop the website, which would be ‘delivered’ imminently. A Village Hall booking system would be a subsequent ‘plug in’. He requested pictures of Councillors. The Chair recorded the Council’s thanks to the Vice Chair for taking forward and concluding the website implementation;
- f) **Longdon United Charities:** The assets, income, modus operandi and financial distribution of the charities were unclear. The Chair will clarify these matters further with the Chair of the Trustees to enable an informed discussion at a future Council meeting.

**7. Report from District and County Councillors:** Cllr Wells reported:

- a) The District Council had appointed a new Director of Planning and Infrastructure;
- b) The status of District and County Council discussions on the 2023 Precept.

**8. Finance:**

- a) **Financial Position on 31 December 2022:** The Council noted the financial position on 31 December 2022;
- b) **Payment of Fees and Invoices Presented:** The payment of the Lengthsman’s most recent two invoices still awaited a discussion between the Lengthsman and Cllr Unwin (Council noted this discussion was a requirement of the Worcestershire County Council’s Lengthsman Scheme). The Chair recorded the Council’s thanks to Cllr Davey for setting up a ‘100 club’ for the Village Hall. The Council unanimously approved the payment of the fees and invoices as presented:

<b>Invoice:</b>	<b>Amount (£):</b>
Google Workspace 1 Sept – 30 Sept 2022 (Council email)	28.98
Google Workspace 1 Oct – 31 Oct 2022	28.98
Google Workspace 1 Nov – 30 Nov 2022	30.06
Google Workspace 1 Dec – 31 Dec 2022	32.20



Registration of '100 Club' with MHDC	40.00
Refreshments for Village Hall AGM and Open Meeting	39.83
Data Protection Renewal Fee (ICO)	40.00
NetWise UK for Web Hosting Support and Maintenance	928.00

- c) **Vehicle Activated Signs Sundry Items:** The Council agreed a £400 budgetary ceiling for the purchase of additional sundry items for the Vehicle Activated Signs;
- d) **2023/24 Precept:** The Council considered the expenditure items identified through input from a community meeting and a Council working party. The cost of items identified could be met through a precept level maintained at that of 2022/23. The Council unanimously approved the 2023/24 Precept level of £13,056.

#### 9. Longdon Village Hall:

- a) **Meeting of Parish Council as Sole Trustee (16 January):** The Village Hall had a programme of future events for which Council support may be requested. Hall maintenance work had been delayed but should be starting shortly. If a Council representative was needed on the Village Hall Committee, Cllr Gray offered to take this role. The limited availability of parking at the Village Hall was discussed, it was concluded that the Village Green was not an appropriate parking solution.

**10. Planning Applications:** There were no new planning applications. Application M/22/01487/HP (Queenhill Lodge) had been withdrawn.

**11. Future Meeting Schedule:** The date of the next ordinary meeting of Council was confirmed as Monday, 6 February 2023. The next meeting of the Parish Council as Sole Trustee of the Village Hall was Monday, 16 January 2023 (Cllrs were asked to confirm attendance). The schedule of 2023/24 meetings had been circulated, one revision was requested – that the May meeting was amended to Tuesday, 2 May to be held in Queenhill.

The meeting closed at 8.55 pm.



Future Meeting schedule:

Monday, 6 March 2023

Monday, 3 April

Tuesday, 2 May (Queenhill)

Monday, 5 June

Monday, 3 July

No meeting in August

Monday, 4 September

Monday, 2 October

Monday, 6 November

No meeting in December

Signed: .....

Chairman, Longdon, Queenhill and Holdfast Parish Council

Date: .....