



**Minutes of the Ordinary Meeting of Longdon, Queenhill and Holdfast Parish Council Held on Monday 10 January 2022 at Longdon Parish Hall.**

Present: Chair Cllr Austin, Vice-Chair Cllr Mullins, Cllr Thatcher, Cllr Unwin.

The meeting was quorate.

In Attendance: K Swindells (Clerk)

1. **Apologies:** To receive apologies and to approve reasons for absence. District Cllr Behan. The Chair informed the Council that Cllr Young had resigned and that there are now three vacancies for councillors
2. **Declarations of Interest:** No declarations of interest were made.
3. **Public Session:** No members of the public were present.
4. **Minutes:** To consider for adoption the minutes of the previous meeting of the council held on 1 November 2021. It was proposed by Cllr Mullins and seconded by Cllr Thatcher and RESOLVED unanimously to accept the draft minutes as a correct record.
5. **Progress Reports:**
  - a) Worcestershire County Council has been notified previously about the footway used by pedestrians between Corner House and Bear Lane. The parish council is pursuing the issue of a new surfaced footway.
  - b) **Lengthsman Scheme:** The Council is waiting for Worcestershire County Council to announce the total amount that will be paid to the Parish Council under the Lengthsman Scheme for 2021/22 and 2022/23.
  - c) **Business Mobile Phone:** The official mobile telephone was purchased outright for council business.
  - d) **CALC AGM held 16 November 2021:** Cllr Mullins gave a brief verbal report on the AGM in which Cllrs and Clerks attended from across the County. The AGM main topic was on environmental issues, particularly flooding.  
**Additional items:**
  - e) Cllr Mullins is liaising with the Clerk of Castlemorton Parish Council on the possibility of sharing defibrillator training.
6. **District/County Councillor Reports:** None



**7. Finance:**

- a) The Council received and approved a report on the financial position 31 December 2021.
- b) To consider payment of fees and invoices presented. Agreed unanimously.
- c) The Chair has received a bank application form and a list of bank signatories which need to be removed before adding current signatories.

**8. Finance Working Group:**

- a) The Council noted the finance working group's revised budget report and provisionally set the Parish Council budget for 2022/23 with a total yearly budget figure of £16,095
- b) As a result of the revised budget, the Council precept for 2022/23 was increased to £13,056.  
Proposed by Cllr Mullins and Seconded by Cllr Unwin.
- c) Government Legislation currently does not allow councils to meet remotely. In the event of another lockdown, decisions and agreements might be taken by all Cllrs by email.

**9. Playground Safety Inspections:** The Parish Council has currently a professional yearly inspection. The Chair is looking into whether, at some time in the past, arrangements had been proposed for interim inspections.

**10. Clerk Probation Meeting:** Due to the confidential and personal nature of the subject the Chair proposed that members of the public and the Clerk be excluded from the meeting for this item. Agreed unanimously.  
Cllrs agreed to extend the probation period by three months to 19 April 2022. Agreed unanimously.

**11. Future meeting schedule:** The date of the next Parish Council meeting was confirmed as  
7 February 2022.  
Upcoming Meetings.  
7 March 2022.  
4 April 2022.  
9 May 2022 AGM. (Annual Council Meeting)

**12.** The meeting closed at 8.45pm

Signed: .....  
Chairman, Longdon, Queenhill and Holdfast Parish Council

Date: .....