



Action Plan 2023-24
Adopted 02/10/23

Longdon, Queenhill and Holdfast Parish Council aims to publish its action plan annually in March, for the forthcoming financial year. The Plan will be drawn from the annual budget which includes project expenditure for the forthcoming year; from matters raised by members of the public during the year; and from matters identified within parish council meetings.

Action	Objective	Owner / Lead	Target date	Result
Traffic and speeding	<ul style="list-style-type: none"> • Additional/replacement VAS • Village gateway features • Investigation of other measures for speed mitigation • Exploration of grant funding opportunities 	Parish Council	31/03/24	
Village Green	<ul style="list-style-type: none"> • Maintenance of existing facilities • Maintain regular inspection schedules for play equipment and trees • Additional play area equipment • Exploration of grant funding opportunities 	Parish Council	Ongoing	
Footways	<ul style="list-style-type: none"> • Investigation of extending / connecting footways through Longdon • Lengthsman to side out existing footways 	Parish Council Lengthsman	31/03/24	
Flooding (particularly Queenhill)	<ul style="list-style-type: none"> • Working with Worcestershire County Council Highways and Malvern Hills District Council Land Drainage to reduce flooding 	Parish Council WCC MHDC	Ongoing	
Streetlighting	<ul style="list-style-type: none"> • Consult residents on removing streetlighting (due to increasing running costs) • Remove streetlighting columns if appropriate 	Parish Council	31/03/24	

Lengthsman	<ul style="list-style-type: none"> • Appoint new Lengthsman for 2023-24 • Work with Lengthsman on priorities for work schedule (footways and ROW should be scheduled with paths warden) 	Parish Council Clerk	Ongoing	
Village Hall	<p>Working closely with the Village Hall Committee to:</p> <ul style="list-style-type: none"> • Review Sole Trustee arrangements • Keep up to date with Charity Commission returns • Explore capital improvements e.g. WiFi and boiler replacement 	Village Hall Committee Parish Council	Ongoing	
Events/Festivals in the Community	<ul style="list-style-type: none"> • Closer working with event organisers • Noise reduction • Donation to the community from organisers 	Parish Council	31/03/24	
Queenhill Noticeboard	<ul style="list-style-type: none"> • Replacement noticeboard for Queenhill 	Parish Council	Completed	
Holdfast Noticeboard	<ul style="list-style-type: none"> • New noticeboard for Holdfast 	Parish Council	31/03/24	
Fibre Optic Broadband	<ul style="list-style-type: none"> • Working with the relevant authorities to explore fibre optic broadband provision in the parish 	Parish Council Relevant authorities	31/03/24	
Training	<ul style="list-style-type: none"> • Clerk and Councillor training sessions to be funded and attended as appropriate • Clerk to arrange in-house training session 	Parish Council Clerk	Ongoing	
Councillor Vacancies	<ul style="list-style-type: none"> • Co-opt new members to fill vacant seats and increase representation 	Parish Council	Ongoing	
Local Council Award Scheme	<ul style="list-style-type: none"> • Demonstrate industry best practice by working towards meeting the criteria for the scheme • Consider applying for an award 	Clerk	Ongoing	